

City of Southgate

Regular City Council Meeting

May 15, 2024

A Regular Meeting of the Council of the City of Southgate was held on Wednesday, May 15, 2024 in the Southgate City Hall Council Chambers and was called to order at 7:00 PM by Council President Zoey Kuspa.

This meeting began with the Pledge of Allegiance.

Present: Priscilla Ayres-Reiss, Edward Gawlik Jr., Karen George, Christian Graziani, Greg Kowalsky, Zoey Kuspa, Phil Rauch

Absent:

Also Present: Mayor Joseph G. Kuspa, City Attorney Ed Zelenak, City Administrator Dan Marsh, Assistant City Administrator/Finance Director Doug Drysdale, City Clerk Janice Ferencz, City Treasurer Chris Rollet, Fire Chief Justin Graves, City Engineer John Hennessey, Public Safety Director Marsh, Police Chief Mydlarz, DPS Director Kevin Anderson, Recreation Director Julie Goddard & Building Inspections Director Tim Leach

Minutes:

Moved by George, supported Rauch, RESOLVED, that the minutes of the City Council Work Study Session dated May 1, 2024 be approved as presented. Carried unanimously.

Moved by Rauch, supported by Kowalsky, RESOLVED, that the minutes of the Regular City Council Meeting dated May 1, 2024 be approved as presented. Carried unanimously.

Moved by Ayres-Reiss, supported by George, RESOLVED, that the minutes of the Public Hearing Meeting (User Charge System) dated May 1, 2024 be approved as presented. Carried unanimously.

Moved by Gawlik, supported by Rauch, RESOLVED, that the minutes of the Public Hearing Meeting (Water/Sewer Rate) dated May 1, 2024 be approved as presented. Carried unanimously.

Moved by Rauch, supported by George, RESOLVED, that the minutes of the Public Hearing Meeting (Budget & Millage Rates) dated May 1, 2024 be approved as presented. Carried unanimously.

Scheduled Hearing:

1. Memo from Administrator; Re: Special Assessment District for Echo Park Subdivision moved by Rauch, supported by George: resolved that the Southgate City Council hereby enters into a public hearing at 7:04 p.m. in order to entertain views and comments from interested individuals regarding: the Special Assessment District for the Echo Park Subdivision. Motion carried unanimously.

City Administrator Marsh stated that the state confirmed that the HOA is in good standing and no action is required.

No questions or comments from Council or audience.

Moved by Rauch, supported by George, RESOLVED that the Southgate City Council adjourn the public hearing at 7:05 p.m.

Motion carried unanimously.

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Communications “A”:

1. Memo from ACA/Finance Dir.; Re: Approval of Proposed 2024/25 Water/Sewer Rates moved by Ayres-Reiss, supported by Gawlik, RESOLVED THAT the Southgate City Council approve the 2024/25 proposed Water Rate at \$35.70, the proposed Sewer Rate at \$46.00, the proposed Capital Rate at \$9.00, and the Non-Residential User Rate at \$1.53 per 1,000 cubic feet. Motion carried unanimously.
2. Memo from ACA/Finance Dir.; Re: Southgate Wyandotte Drainage District User Charge moved by Ayres-Reiss, supported by Rauch, RESOLVED THAT the Southgate City Council approve the 2024/25 fiscal year apportionment of costs related to the operations, maintenance, and replacement of facilities constructed by the Southgate-Wyandotte Relief Drain Drainage District, in the amount of \$1,415,100. Motion carried unanimously.
3. Memo from ACA/Finance Dir.; Re: Adoption of Proposed FY 2024/25 Budget & Millage Rates moved by Kowalsky, supported by Rauch, RESOLVED THAT the Southgate City Council adopt the FY 2024/25 proposed operating budget and proposed millage rates as presented, and authorize the 1% administration fee for all taxes to be levied and collected during the fiscal year commencing July 1, 2024 through June 30, 2025. Motion carried unanimously.
4. Letter from Mayor; Re: Renewal of Online Storage Subscription moved by Gawlik, supported by George, RESOLVED THAT the Southgate City Council approve the renewal of the online document storage platform subscription for a term of one year, from July 6, 2024 to July 5, 2025, to PowerDMS (El Segundo, CA) in the amount of \$7,713.85. Motion carried unanimously.
5. Letter from Mayor; Re: City Hall & Library Irrigation System Repairs (Waiver of Bid) moved by George, supported by Kowalsky, RESOLVED THAT the Southgate City Council waive the bid process and approve the proposal from A-1 Lawn Sprinklers, Inc. for City Hall and Southgate Veterans Memorial Library irrigation system repairs, including optional items, in the total amount of \$5,440.00. Motion carried unanimously.
6. Memo from Administrator; Re: Extension of Rapid Response EMS ALS Services Agreement moved by Ayres-Reiss, supported by Kowalsky, RESOLVED THAT the Southgate City Council approves the city to enter into the attached contract extension (original contract executed on June 1, 2017) with Rapid Response EMS (Romulus, MI) beginning July 1, 2024 through June 30, 2025 for Advanced Life Support services and to authorize the Mayor to sign the contract. Motion carried unanimously.
7. Memo from Administrator; Re: Consolidated Carlisle Wortman, Code Enforcement Services moved by Ayres-Reiss, supported by Gawlik, RESOLVED THAT the Southgate City Council approves the Mayor and City Clerk to sign the attached Consolidated Agreement for Administration of Multifamily/Mobile Home Rental Housing and Exterior Home Sale Certification Programs with Carlisle/Wortman Associates, Inc. through its Code Enforcement Services division for a period ending June 30, 2026. Motion carried unanimously.

Unscheduled Persons In Audience

1. Jim Austin, Commander of the American Legion, gave details on the upcoming Memorial Ceremony.

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Ordinances:

1. Memo from Administrator; Re: First Reading of Proposed Amendment to City Code Chapter 1423 First reading, no action taken.
2. Memo from Administrator; Re: First Reading of Proposed Changes to Ordinance 1298.05 Moved by Ayres-Reiss, supported by Gawlik, RESOLVED THAT the Southgate City Council hereby gives the first reading and waives the second reading to adopt the change to the code of ordinances, Section 1298.05, according to the proposed language. This ordinance will be otherwise known as Ordinance no. 1041. Motion carried unanimously.

Claims and Accounts:

Moved by Rauch, supported by George, RESOLVED, that Claims and Accounts be paid as outlined on Warrant #1497 for \$1,151,905.05. Motion carried unanimously.

Adjournment:

Moved by George, supported by Ayres-Reiss, RESOLVED THAT this Regular Meeting of the Southgate City Council be adjourned at 7:21 P.M. Carried unanimously.

Zoey Kuspa
Council President

Janice M. Ferencz
City Clerk